

REGULATIONS

Associazione Archivio Giuseppe Spagnulo can undertake the assessment only when in possession of all documents. For Works requiring authentication, the following documentation must be sent to: Associazione Archivio Giuseppe Spagnulo - Corso San Gottardo 12, 20136 Milano:

1. Preliminary Technical Form
2. Signed Consulting Agreement
3. Authorization Form
4. Data Handling Authorization Form
5. Receipt of bank transfer in favor of Associazione Archivio Giuseppe Spagnulo
IBAN IT 16 L 05018 01600 000017277450
6. High quality photographs of the Work:
 - N. 5 color prints, 3 of the front and 2 of the reverse, 1 photo (when present) of signature/stamps/labels inscriptions (format 18 x 24 cm)
 - High-resolution images (300dpi), with color scale, to be sent by email or other digital supports.
7. Release Form for Image Use

FEES FOR AUTHENTICITY ASSESSMENT OF WORK

The following fees must be paid to the Associazione Archivio Giuseppe Spagnulo for analysing works:

- € 300 for each sculpture in iron and/or terracotta or bronze with longest side measuring less than 20 cm
- € 600 for each sculpture in iron and/or terracotta or bronze with longest side measuring between 20 cm and 100 cm
- € 900 for each sculpture in iron and/or terracotta or bronze with longest side measuring more than 100 cm
- € 300 for works on paper or cardboard with longest side measuring less than 100 cm
- € 600 for works on paper or cardboard with longest side measuring more than 100 cm

All fees are non-reimbursable

PRELIMINARY TECHNICAL FORM

Title

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Year [if visible on the work]

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Signature [position to be indicated]

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Eventual inscriptions / labels / stamps / other

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Medium

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Dimensions in cm (framed and unframed)

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Restoration interventions

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Ownership of the work

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Fiscal data [address, VAT /fiscal code]

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Previous provenance [if available]

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Exhibitions

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Publications

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If there is an authentication certificate signed by the artist, send us a copy recto and verso.
The original will be requested during the expertise of the artwork.

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Date

Signature of the owner

Please send this form, completed, dated and signed, together with all the required material

CONSULTING AGREEMENT

Full Name

City and Country of Residency

Tel.

E-mail:

Requests that the following work to be registered in the Associazione Archivio Giuseppe Spagnulo:

Title:

Year:

Material:

Dimensions:

The undersigned declares to be fully aware of the following conditions and accepts them in full.

Given that registration of the work in the Associazione Archivio Giuseppe Spagnulo is subsequent to a request by the interested party and at the discretion Associazione Archivio Giuseppe Spagnulo, upon proper verification and the issuance of an opinion attributing the work to the Artist (Attribution Certificate); barring exceptions, the issuing of the opinion depends upon viewing the original work, this examination shall take place according to the methods indicated below and the opinion is issued according to the current state of the artwork and the technical knowledge available.

1. Two weeks prior to the assessment, the Associazione Archivio Giuseppe Spagnulo must receive the complete preliminary technical sheet, photographic documentation, and the attachments contained therein. The applicant undertakes to provide all information in their possession and only demonstrably true information, they shall be solely responsible for any inaccurate or incomplete information they provide.
2. The work undergoing examination must be delivered to the address provided by the Associazione Archivio Giuseppe Spagnulo within 24 hours prior to the date scheduled for the Assessment Committee, along with the present properly signed Consulting Agreement. Transportation of the work, without a frame and/or display case (unless made by the Artist himself), to the address provided by the Associazione Archivio Giuseppe Spagnulo shall be charged to the applicant and solely the applicant's responsibility. Failure to deliver according to the aforementioned terms shall result in the waiver of the request for an opinion. The work can be picked up in the following 24 hours. In the case of works that are difficult to move, the Associazione Archivio Giuseppe Spagnulo will determine how to proceed with the assessment of the work directly with the applicant.
3. Contemporaneous to filling a request, the applicant shall provide the Associazione Archivio Giuseppe Spagnulo with the receipt of the completed bank transfer (according to the fees indicated in the Regulations).

4. The applicant is required to stipulate suitable insurance to cover the work against the risk of theft, loss, damage, and/or destruction of the work itself for the entire duration of transportation and time in which it is under the custody of the Associazione Archivio Giuseppe Spagnulo.
5. Should a favorable opinion be issued, namely attribution of the work to the Artist, the applicant will be provided with a certificate and the work shall be registered in the Associazione Archivio Giuseppe Spagnulo's database. The Associazione Archivio Giuseppe Spagnulo reserves the right to choose how the work is presented in the Catalogue Raisonné, along with all rights to publish the work and possibly reevaluate the opinions expressed should new scientific knowledge emerge.
6. Should a negative opinion be issued, namely refusal to register the work in the Catalogue, the documentation shall not be returned. The applicant hereby declares to accept the response, in writing without further specifications, and irrevocably waives from now on all claims and/or actions against the Associazione Archivio Giuseppe Spagnulo and its consultants concerning the refusal to issue a certificate of attribution. The undersigned also guarantees for their assignees and/or assignees of the non-archived work, indemnifying the Associazione Archivio Giuseppe Spagnulo from claims by third parties, to whom they also undertake to communicate the negative outcome.
7. The Associazione Archivio Giuseppe Spagnulo reserves the right, should any undeclared circumstances emerge concerning the provenance of the work, to undertake any communication deemed necessary to third parties or to the competent authorities, without being subject to any obligation to the contrary on the part of the applicant.
8. The Associazione Archivio Giuseppe Spagnulo assumes no obligation to issue opinions of any kind: should the Associazione Archivio Giuseppe Spagnulo refuse to examine the work of its own initiative, it will refund the fees paid; moreover, it reserves the right to suspend judgement at its discretion when there are insufficient determining elements: in this case the work will remain a "work under examination" in the database and Catalogue.
9. In the event that the Associazione Archivio Giuseppe Spagnulo should be held responsible for acts or facts of any kind arising from its relationship with the applicant, such liability cannot in any way exceed the amount paid by the applicant for the assessment fee.
10. The certification document issued by the Associazione Archivio Giuseppe Spagnulo will be written in Italian. Any controversy that might arise in relation to the interpretation and/or execution of this Agreement shall be under the exclusive jurisdiction of the Court of Milan and Italian law will be applicable.

Signature and Date

CONSENT TO USE OF PERSONAL INFORMATION

According to the law Decreto Legge of 30 June 2003 no. 196 – concerning the use of personal information – all the owners of the works included in the Catalogue Raisonné are invited to send a written authorization to Associazione Archivio Giuseppe Spagnulo should they expressly wish to have their name appear alongside.

According to art. 13 del D.lgs. n. 196/2003, data and personal information will be used uniquely by Associazione Archivio Giuseppe Spagnulo for the publication of the Catalogue Raisonné.

Should the Associazione Archivio Giuseppe Spagnulo not receive such authorization, the work will be generally captioned as 'Private Collection'.

AUTHORIZATION FORM

Full Name

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City and Country of Residence

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Street Address

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Pursuant to Italian law, *Decreto Legge del 30 giugno 2003 nr. 196*, I authorize Associazione Archivio Giuseppe Spagnulo to register my personal data in the Associazione Archivio Giuseppe Spagnulo's database and to publish it in the Catalogue Raisonné.

This data can also be used for communication related to the Associazione Archivio Giuseppe Spagnulo's activities and any modifications and/or deletion from the database can be requested in writing directly to the Associazione Archivio Giuseppe Spagnulo.

In witness thereof,

Date and signature

RELEASE FORM FOR IMAGE USE

I, the undersigned,

.....

authorize publication of the photographs taken by me of the work by Giuseppe Spagnulo and I declare that I have nothing to claim for such publication by Associazione Archivio Giuseppe Spagnulo.

Place and Date

The Photographer